

Documentation	Attached (✓)
Additional Utility Partnership Documentation (if applicable)	
a. Appalachian Power Low Income Program Customer/Property Owner Acceptance	
1. Customer Release of All Claims and Authorization to Use Data	
2. Property Owner Release of All Claims and Authorization to Use Data (rental)	
3. APCo Low Income Program Property Owner Agreement (rental)	
4. APCo DSM Sq Ft Calculator	
ASHRAE 62.2-2013 Calculation From	
a. RED ASHRAE 62.2-2013 Ventilation on-line <u>OR</u> spreadsheet	
CAZ Worst Case Depressurization	
Carbon Monoxide Warning Statement (if applicable)	
Combustion Analysis & Draft Tapes (if applicable)	
Customer Satisfaction Form	
Daily In/Out Material Control Record	
DBA FACS Pro Client Intake - Customer Consent Form	
DBA FACS Pro Client Intake - Weatherization Consent Form	
Energy Audit Data Collection Form <u>OR</u> MHEA Audit Data Collection Form	
Energy Education Documentation	
a. Energy Education Certification	
b. Energy Savers Partnership Plan	
c. First Energy Energy Education - Our Partnership Agreement	
d. Client Education Follow-Up Report (optional)	
General Hold Harmless Statement (if applicable)	
Hold Harmless Statement (if applicable)	
Historic Preservation Documentation (HP) (if applicable)	
a. HP Review Data Sheet	
b. HP GIS map	
c. HP Photo	
State Historic Preservation Office (SHPO) Documentation (if applicable)	
a. Scope of Work	
b. West Virginia Historic Property Inventory Form (HPI)	
Income Re-verification Documentation (if applicable)	
Income Verification Documentation (including Zero Income Affidavit)	
Insulation Certificate Photo	
Lead Renovator Documents	
a. Renovator's Jobs Records Checklist	
b. EPA Pre-Renovation Record	
c. LeadCheck Test Kit Documentation Form	
d. D-Lead Test Kit Documentation Form	
e. Paint Chip Collection Form	
f. Trained Workers Performing Lead Disturbance Work	
g. Renovator's Work Practices Record	
h. Cleaning Verification Certification Form	
i. Renovator Recordkeeping and Reporting Form	
Manual D Documentation (if applicable)	
Manual J Documentation (if applicable)	
a. Manual J Load Calculation <u>OR</u> WA Recommended Measures Output Report	
Mold and Moisture Assessment Findings	
Owner Agreement Form (if applicable - renters only)	
a. DBA FACS Pro Client Intake - WAP Rental Release & Agreement	
b. DBA FACS Pro Client Intake - WAP Landlord Owner Investment Form	
Photos - Additional	
Photos - Existing/Replacement Equipment	
Photos - H&S Furnace Replacement	
Photos - Interim Weatherization	
Photos - Lead Safe Work	
Photos - Post Weatherization	
Photos - Pre Weatherization	
Quality Control Inspection Form	
Refrigerator Inspection and Replacement Form (if applicable)	
Solid Fuel Appliance Condition Report (if applicable)	
Utility Bill Documentation	
Weatherized Unit Tag Photo	
WA NEAT <u>OR</u> MHEA Recommended Measures Output Report	
WA Work Order	
West Virginia Multi-Family Agreement (if applicable)	
a. Agreement with Exhibits A & B (pages 1 - 6)	
b. Exhibit C	
c. Exhibit D	
d. Exhibit E	